

Browse, John A

From: Miller, Helen Marie
Sent: Tuesday, June 28, 2016 8:14 AM
To: Browse, John A
Subject: RE: Norm's Accounts and Personnel

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From: Browse, John A
Sent: Monday, June 27, 2016 5:39 PM
To: Miller, Helen Marie <millerhm@wsu.edu>
Subject: Norm's Accounts and Personnel

Dear Helen,

I have been instructed by Jim Moyer and CAHNRS administration to take the following actions with respect to Norm Lewis' accounts and personnel. Please initiate the necessary paperwork.

1. Assign Diana Bedgar to account 11U-3037-4302 from July 1, 2016 to June 30, 2017.
2. Assign Terri Lincoln at 100% to account 11T-3037-3223 from July 1, 2016 for an initial three-month period to September 30, 2016, with anticipated continuation.

With respect to 1 and 2, Norm is welcome to change the assignment for Diana and Terri provided that their support comes from his extramural grant funding.

Thank you for your help.

Regards
John

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unrelated information and confidential/cannot be provided