

**S&A Academic Year Request for 2018-2019**

**Associated Students of Washington State University (ASWSU)  
Administrative & Executive**

**314 Compton Union Building  
PO Box 647204  
Pullman, WA 99164-7204**

**Officers and Representatives:**

Jordan Frost, President  
Jamie Lepper, Director of Finance

Garrett Kalt, Vice President

**Student Representatives:**

Colleen McMahon, Director of University Affairs

**Budget Accounts:** 522-02-16B-6210

**Mission Statement:**

*The executive power of ASWSU shall be vested in the Executive Branch of ASWSU. The Executive Branch shall be composed of the ASWSU President and ASWSU Vice President, and any cabinet officers the President and Vice President appoint and the Senate confirms.*

The Associated Students of Washington State University strives to serve as a resource and advocate for current and perspective students. Our organization creates opportunities to develop student leaders who are holistic thinkers, culturally competent, and professionals for the next generation. We seek to promote student initiatives that enhance an individual's collegiate experience through leadership, advocacy, and cougar pride.

**Major Goals & Purposes:**

1. To provide students a voice in decisions which bear relevance to student life at Washington State University;
2. To protect students' interests at the state, local, and university levels in an effort to preserve their right to a quality education;
3. To involve students in self-governance and other non-academic activities and opportunities on campus and in the community
4. To provide support, oversight, and administration for programs, services, recreational opportunities, and student involvement.



## **Program Description:**

1. The Associated Students includes the Executive, Legislative, and Judicial branches of the student government. The Executive Staff includes the ASWSU Director of Legislative Affairs, Director of Finance and various staff members key to the operational success of the organization.
2. The role of the Executive Staff is to serve as a liaison between undergraduate students and university administration, local government, and state government.
3. The ASWSU Administration is charged with the facilitation of the day-to-day operations of ASWSU, including but not limited to oversight, support, promotions, and programming.

## **2017-2018 Accomplishments**

### **Student Voice:**

- Cougar Leadership Retreat
- CougDay at the Capitol
- Successfully lobbied for open textbook resources, and decoupling S&A Fees
- #ItsOnCougs
- Fee Transparency
- Cougar Lobby Team
- Student Advising and Mentorship pilot programs

### **Student Services:**

- Housing Fair
- Coffee with the Presidents
- Mentorship Program
- RSO Funding Support
- Multicultural Banquet-Fundraising Dinner
- UFit 4.0 Program
- WSU Interest Survey
- Crosswalk Safety
- Cougar Health Fund
- Free Parking at the UREC

### **Community Involvement:**

- Halloween Carnival
- Driver Safety Campaign
- Multicultural Greek Plaza
- Holiday Festival
- Student Memorial Bench
- Hilinski Vigil

## **2018-2019 Request**

The 2017-2018 Academic S&A Fee Allocation Request is for **\$161,044**. This is a \$102,947-decrease from our 2016-17 request of \$263,991. A description of some line items follows:

## **Executive Programming**

"Programming" funds allows for the completion of initiatives, including, Housing Fair, Multicultural Banquet, Its On Cougs, Mental Health Awareness Week, Holiday Festival, Cougar Day at the Capitol and also provide support to student organizations. This 'discretionary' line item is the primary vehicle for the incoming executive officers to fund their specific events that are not already included in the request. This programming line-item consists of our general and legislative programming funds.

#### **Services/Events**

Services/Events fund allows for completion of initiatives, including, Crosswalk Services, Memorial Bench, and Cougar Leadership Retreat. This 'discretionary' line item is the primary vehicle for the incoming executive officers to fund specific events.

#### **Other/Misc. Expenses**

"Other Expenses" consists of general expenses regarding insurance that covers applicable events and various professional fees that are expected on an annual basis. After thorough consideration of this budget line, we have allocated the minimum amount needed to facilitate the operations of our organization.

#### **Advertising**

This line item is used to advertise and promote ASWSU initiatives, programs, and events. This line item's allocation has consistently been used fully. ASWSU has prioritized public relations as means to effectively advertise to students and the community at large and believes that the current allocation adequately satisfies our needs.

#### **Cougar Choice Housing**

This student run program is an incentive based program for landlords and realty companies to work to protect students' rights and safety in their living situations. For those companies who wish to be a part of this program, they will have to submit their properties to be inspected to ensure they align with the programs strict property criteria list which protects safety and upkeep of the property. This is a program that has been proved successful on other campuses and we will utilize this program to help to protect WSU students living situations. Those companies and landlords who are "Cougar Choice" will receive the benefits of participation in the ASWSU Off Campus Housing Fair and the future online property search resource. They will also be allowed to use our logo on their approved properties.

#### **Carry-Forward**

We plan on a zero carry forward for the FY17-18 but plan on ending with \$49,060 of combined S&A and Bookie Dividend. After carefully spending this year, we are returning \$20,000 to S&A while keeping \$29,060 for our Bookie account. We plan on a zero carry forward due to fully funding multiple campus projects. We started this year with a \$0 account.

ASWSU Executive 6210-1101					
S&A Fees Budget vs Actuals Report					
	Revenue Sources	2017-2018 Request	2017-2018 S&A Committee Approved Budget	2017-2018 Adjmnts to Revenue Sources	Balance / Difference
	Beginning Balance (Prior YR Carryforward)	-	-		-
	S&A Fees ACADEMIC & SUMMER*	263,991	263,991	263,991	-
	S&A Fees One-Time	-	-	-	-
	S&A Fees Capital	-	-	-	-
	TOTAL S&A FEE REVENUES	263,991	263,991	263,991	-
	Non S&A Fee Revenues	73,250	73,250	67,124	6,126
	Total Non S&A Revenue	73,250	73,250	67,124	6,126
	Total Revenue (S&A and NON S&A Revenue)	337,241	337,241	331,115	6,126
Expenditures					
Object	Expenditures Description	2017-2018 Request	2017-2018 S&A Committee Approved Budget	2017-2018 Estimate of Expenditures	Balance / Difference
00	Salaries				
	Faculty/Administrative Professional	96,440	96,440	54,267	42,173
	Civil Service (Classified Staff)	-	-		-
	Graduate Assistants	-	-		-
	add additional category	-	-		-
	Total Salaries	96,440	96,440	54,267	42,173
01	Wages				
	Clerical Assistant/Admin	-	-		-
	ASWSU Exectuive Staff	44,289	44,289	44,199	90
	add additional category	-	-		-
	add additional category	-	-		-
	Total Wages	44,289	44,289	44,199	90
07	Employee Benefits	18,811	18,811	990	17,911
	Total Personnel (Salaries, Wages & Benefits)	159,540	159,540	99,366	60,174
02	Personal Service Contracts	-	-		-
03	Goods and Services				
	Advertising	-	-	10,157	(10,157)
	Computing Services	10,000	10,000		10,000
	Copying & Printing	-	-		-
	Education	-	-		-
	Lobby / Guest Travel	-	-		-
	Meals	-	-		-
	Office Supplies	1,000	1,000	1,049	(49)
	Programming	48,000	48,000	32,213	15,787
	Registration	-	-		-
	Services / Events	51,000	51,000	38,334	12,666
	Telephone	-	-		-
	Training	-	-	4,601	(4,601)
	Other Expenses	37,000	37,000	62,000	(25,000)
	Total Goods and Services	147,000	147,000	148,354	(1,354)
04	Travel	18,000	18,000	13,260	4,740
06/16	Equipment / Capital Equipment	1,000	1,000	2,610	(1,610)
08	Grants and Subsidies	-	-		-
	Capital / Facilities Projects	-	-		-
	Reallocations to Other Groups (list narratively)	11,701	11,701	18,465	(6,764)
	Total Expenditures	337,241	337,241	282,055	55,186
	Estimated Ending Balance	-	-	49,060	49,060

**ASWSU Executive 6210-1101**

**2018 - 2019 S&A Fees Allocation Request**

Revenue Sources (ALL)	2017-2018 S&A Committee Approved Budget	2018-2019 REQUEST	One-Time & Capital REQUEST	2018-2019 TOTAL Request	% Increase
Beginning Balance (Prior YR Carryforward)	-	-	-	-	0%
S&A Fees ACADEMIC & SUMMER*	263,991	161,044	-	161,044	-39%
S&A Fees One-Time	-	-	-	-	0%
S&A Fees Capital	-	-	-	-	0%
<b>TOTAL S&amp;A FEE REVENUES</b>	<b>263,991</b>	<b>161,044</b>	<b>-</b>	<b>161,044</b>	<b>-64%</b>
Non S&A Fee Revenues	67,124	68,200	-	68,200	2%
<b>Total Non S&amp;A Revenue</b>	<b>67,124</b>	<b>68,200</b>	<b>-</b>	<b>68,200</b>	<b>2%</b>
<b>Total Revenue (S&amp;A and NON S&amp;A Revenue)</b>	<b>331,115</b>	<b>229,244</b>	<b>-</b>	<b>229,244</b>	<b>-44%</b>

**Expenditures**

Object	Expenditures Description	2017-2018 Estimate of Expenditures	2018-2019 REQUEST	ONE-TIME REQUEST	GRAND TOTAL	% Increase
<b>00</b>	<b>Salaries</b>					
	Faculty/Administrative Professional	54,267	54,764	-	54,764	1%
	Civil Service (Classified Staff)	-	-	-	-	0%
	Graduate Assistants	-	-	-	-	0%
	add additional category	-	-	-	-	0%
	<b>Total Salaries</b>	<b>54,267</b>	<b>54,764</b>	<b>-</b>	<b>54,764</b>	<b>1%</b>
<b>01</b>	<b>Wages</b>					
	Clerical Assistant/Admin	-	-	-	-	0%
	ASWSU Exectuive Staff	44,199	45,175	-	45,175	2%
	add additional category	-	-	-	-	0%
	add additional category	-	-	-	-	0%
	<b>Total Wages</b>	<b>44,199</b>	<b>45,175</b>	<b>-</b>	<b>45,175</b>	<b>2%</b>
<b>07</b>	<b>Employee Benefits</b>	900	900	-	900	0%
	<b>Total Personnel (Salaries, Wages &amp; Benefits)</b>	<b>99,366</b>	<b>100,839</b>	<b>-</b>	<b>100,839</b>	<b>1%</b>
<b>02</b>	<b>Personal Service Contracts</b>	-	-	-	-	0%
<b>03</b>	<b>Goods and Services</b>					
	Advertising	10,157	7,500	-	7,500	-26%
	Computing Services	-	-	-	-	0%
	Copying & Printing	-	-	-	-	0%
	Education	-	-	-	-	0%
	Lobby / Guest Travel	-	-	-	-	0%
	Meals	-	-	-	-	0%
	Office Supplies	1,049	750	-	750	-29%
	Programming	32,213	35,500	-	35,500	10%
	Registration	-	-	-	-	0%

Expenditures						
Object	Expenditures Description	2017-2018 Estimate of Expenditures	2018-2019 REQUEST	ONE-TIME REQUEST	GRAND TOTAL	% Increa
03	Services / Events	38,334	39,030	-	39,030	2%
	Telephone	-	-	-	-	0%
	Training	4,601	5,000	-	5,000	9%
	Other Expenses	62,000	1,500	-	1,500	-98%
	<b>Total Goods and Services</b>	<b>148,354</b>	<b>89,280</b>	<b>-</b>	<b>89,280</b>	<b>-40%</b>
04	Travel	13,260	16,500	-	16,500	24%
06/16	Equipment / Capital Equipment	2,610	2,625	-	2,625	1%
08	Grants and Subsidies	-	-	-	-	0%
	Capital / Facilities Projects (fill out Capital Form)	-	-	-	-	0%
	Reallocations to Other Groups (list narratively)	18,465	20,000	-	20,000	8%
<b>Total Expenditures</b>		<b>282,055</b>	<b>229,244</b>	<b>-</b>	<b>229,244</b>	<b>-19%</b>
<b>Estimated Ending Balance</b>		<b>49,060</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<input type="checkbox"/>	* Summer S&A Fees - Please check box if your S&A Fees request includes summer activities If BOX is checked - please list summer S&A Fee activities:					

## **S&A Academic Year Request for 2018-2019**

### **Associated Students of Washington State University (ASWSU) SENATE PROGRAMMING**

**315 Compton Union Building  
PO Box 647204  
Pullman, WA 99164-7204  
aswsu.senatefinance@wsu.edu | 509-335-9591**

#### **Officers and Representatives:**

Tyler Parchem, Senator and Chair of the Senate Finance Committee  
Lindsay Schilperoort, Senator and Chair of the Senate Internal Committee

#### **Student Representatives:**

Tyler Parchem, Senator and Chair of the Senate Finance Committee  
Lindsay Schilperoort, Senator and Chair of the Senate Internal Committee

**Budget Accounts:** 522-02-16B-6210

#### **Mission Statement:**

**The Budget Council** shall make a preliminary allocation of the annual budget to the 13 ASWSU Programming/Service Committees, the Election Board, and the Judicial Board no later than fifteen (15) school days prior to the last Friday of the Spring Semester. In addition, the Council will hear the requests for funding from: KUGR, LandEscapes/Visiting Writers Series, Cable 8 Productions, WSU Performing Arts, and Allegro for the upcoming year. Membership of this Council shall include voting members of the ASWSU Senate Finance Committee and the ASWSU Internal Affairs Committee, with the Chair of the Finance Committee serving as Chair of the Council and the Chair of the Internal Affairs Committee serving as Vice Chair. In addition, three (3) non-ASWSU student representatives shall also serve on the board.

The Associated Students of Washington State University strives to serve as a resource and advocate for current and perspective students. Our organization creates opportunities to develop student leaders who are holistic thinkers, culturally competent, and professionals for the next generation. We seek to promote student initiatives that enhance an individual's collegiate experience through leadership, advocacy, and cougar pride.

#### **Major Goals & Purposes:**

1. To provide students a voice in decisions which bear relevance to student life at Washington State University;
2. To conduct hearings that allow petitioning groups the opportunity to present their request for budgets for the upcoming year.

3. To determine best use of student fees through a *Viewpoint Neutrality* lens and allow petitioning groups the ability to highlight group successes, goals, and need for budget money.

### **Program Description:**

1. **The Budget Council** serves as the Board that manages the process for the 13-ASWSU Programming/Service Committees, the Election Board, and the Judicial Board, to seek their upcoming operating budget. In addition, KUGR, LandEscapes/Visiting Writers Series, Cable 8 Productions, WSU Performing Arts, and Allegro come before the Budget Council for their funding request. The ASWSU By-Laws clearly outline the manner upon which this Board is to operate, the prevue of the Board, and the process, deadlines, and procedures groups are to follow in their request. The Board consists of members of the Senate, with Student Involvement advisors assisting as well. Groups are to submit budget spreadsheets and are given 15-minutes to present on their request. The Budget Council then deliberates and decides on recommended allocations that are then brought to the S&A Committee for approval. The Council heard proposals for FY '19 funding requests and deliberated on Sunday, February 11, 2018 and Sunday, February 25, 2018 from the above mentioned groups. The 20 groups that came before The Budget Council include:

1. Asian Pacific American Student Coalition (APASC)
2. Black Student Union (BSU)
3. Environmental Sustainability Alliance (ESA)
4. Gender Sexuality Alliance (GSA)
5. International Students' Council (ISC)
6. Ku Ah Mah
7. KZUU Radio
8. Movimiento Estudiantil Chicano/a de Aztlan (MEChA)
9. Middle Eastern Student Association (MESA)
10. Student Legal Services (SLS)
11. Student Veterans Committee (SVC)
12. GIVE
13. Issues & Forums
14. Election Board (E-Board)
15. Judicial Board (J-Board)
16. KUGR
17. LandEscapes/Visiting Writers Series
18. Cable 8 Productions
19. WSU Performing Arts
20. Allegro

Each of these groups has specific mission and vision statements and strives to carry them out through programming, service, leadership development and student led initiatives. Each of these groups is led by an executive board, with their presidents being ASWSU Presidential Appointees who are also confirmed by the Senate. More often, these groups hold weekly meetings, host events, or provide a service. Below are the mission statements of each group:



- A. **ENVIRONMENTAL SUSTAINABILITY ALLIANCE (ESA)**- To promote environmental awareness through information dissemination and educational programming encompassing the local community and university concerns as well as state, regional, national, and global issues.
- B. **STUDENT VETERANS COMMITTEE**- To build awareness of issues relating to Veterans in addition to helping Veterans with paperwork and adjusting to civilian life as well as to provide a peer group for Veterans.
- C. **GIVE**- Strives to give back to the communities at local, national and international level by doing service and philanthropic endeavors as the campus climate demands. In addition, GIVE provides programs and service projects for an organization or cause.
- D. **ASIAN PACIFIC AMERICAN STUDENTS COALITION**- Works to raise cultural awareness and diversity throughout WSU and the surrounding region about the diverse Asian American and Pacific Islander communities.
- E. **BLACK STUDENT UNION**- Brings all African American organizations and clubs to establish political and social unity among African American people and those of African heritage.
- F. **KU-AH-MAH**- Coordinates, sponsors, and co-sponsors educational, cultural, and traditional events that recognize the Native American culture, tradition, and accomplishments.
- G. **MEChA**- Increases awareness of Chicano/a culture heritage and works to increase the awareness of issues affecting the multicultural community not only on campus but the community at large.
- H. **GENDER AND SEXUALITY ALLIANCE**- Promotes PRIDE within and outside of the GSRD community and their allies.
- I. **MIDDLE EASTERN STUDENTS' ASSOCIATION**- Raise awareness of issues pertaining to the Middle East and those of indigenous Middle Eastern decent in the diaspora.
- J. **INTERNATIONAL STUDENTS' COUNCIL**- Raises cultural awareness of the perspectives and social and cultural background of international students at WSU as well as coordinate, sponsor, and co-sponsor cultural, educational, an diverse events for the benefit of all WSU Students.
- K. **KZUU-FM RADIO BROADCAST**- Provides the University and surrounding communities with creative, alternative, informative, practice, educational, and entertaining programming.
- L. **STUDENT LEGAL SERVICES**- Provides students with consumer production services and strives to make them aware of their rights and responsibilities in the marketplace.
- M. **ISSUES AND FORUMS**- The committee seeks to facilitate discussion among students that will be informative and challenging, while building relationships between students of different political and social beliefs.
- N. **LANDESCAPES/VISITING WRITERS SERIES**- LandEscapes is WSU's undergraduate literature and fine arts journal. As an annual publication, we focus on the creative talent of WSU undergraduate students. The Visiting Writers Series brings noted poets, fiction and nonfiction writers and other luminaries to campus for creative readings, class visits and workshops.

- O. **ALLEGRO**- Exists to represent a broad body of performing artists on the WSU Campus. We are the only student organization at WSU that advocates for classical and jazz music events, education, and opportunities.
- P. **CABLE 8 PRODUCTIONS**- Is here to enlighten its views and instill in it's a members a higher level of excellence in communication and practice. We provide students with professional experience, educational development, high quality programming, marketing, strategic planning and philanthropic opportunities.
- Q. **KUGR RADIO**- Since 1954, we provide students with an opportunity to discover and hone their passion for broadcasting in a creative an authentic radio setting.
- R. **WSU PERFORMING ARTS**- Since 2011, Promotes cultural and artistic connections, through the presentation of an array of culturally diverse performing arts, entertainment, and related educational programs.

#### 2017-2018 Accomplishments:

- **Black Student Union** hosted several noteworthy events including the annual VIBES Conference, *Winter Formal*, and *Informative Meetings: Know Your Rights and Black Dollars Matter*.
- **APASC**, through their SHAPING Conference extended WSU Acceptance Letters to 11 high school seniors. In addition, they will be hosting *APA Month* in April that will include a variety of programs and events celebrating their culture.
- **The Middle Eastern Student Association** held their annual *Middle Eastern Night*.
- **MEChA**, held their annual *Dia de los Muertos* event that brought hundreds of people out to campus as well as extended 65 high school seniors a WSU Letter of Acceptance via their CASHE Conference.
- **Student Veterans Committee** welcomed the Pullman and WSU Community to their annual *Veteran's Day Ceremony*.
- **GSA** hosted several events throughout the year including *Rocky Horror Picture Show*, the *Everybody Fashion Show*, and *Tie Dye Tuesday*. More so, GSA will be hosting a clothing swap event later this fall.
- **Ku-Ah-Mah** Held a successful *Round Dance* this past fall.
- **Student Legal Services** has increased the number of interns as well as restructured their intern program. More so, 140 students have utilized SLS as of February and have partnered with various groups such as Cougar Choice Housing and Greek Life for programming.
- **KZUU** continues to grow. As Pullman's only non-commercial radio station, KZUU has put on hundreds of hours' worth of programming. In addition to providing a professional experience for DJs and Managers, KZUU provides RSOs the opportunity to record PSAs.
- **The Environmental Sustainability Alliance** has been active in promoting the *Green Fund*, which awards money to groups and initiatives that increase sustainability programs. More so, ESA will be hosting *Earth Week* this April and had the benefit of attending the AASHE Conference, which sparked new ideas for the group moving forward. ESA is working with the City of Pullman and Greek Life on composing areas around Greek Row.
- **ISC** worked to host their annual *Party in the Park* and *International Education Week*. More so, the group has awarded funding to other international groups for their respective programs and events.

- **WSU Performing Arts-** With the budget cuts from Washington State University, WSU Performing Arts has withdrawn their funding request from S&A for the 2018-2019 year.
- **LandEscapes/Visiting Writer Series-** Over 300 submissions, which is the largest to date, have been submitted to LandEscapes. A total of 1100 people have participated/attended in various Visiting Writer Series events, programs, and visits.
- **KUGR-** They have maintained an average of 150 listeners per day through the KUGR website and have four members heading to the NCAA tournament to broadcast as well as increasing their On-Air talent and Shows.
- **Cable 8-** Have over 100,000 views on YouTube, is partnering with other local TV stations by providing content and has 100 students involved in various Cable 8 programs.
- **Allegro-** Has six student organizations for guest artists as well as have sent five students and student groups to various performances and competitions in Texas, Tacoma, Colorado, Tennessee, and South Korea. And a total of 6500 individuals have attended music RSO events annually.

### **2018-2019 Request:**

The 2018-2019 Academic S&A Fee Allocation Request is **\$383,115.00**. This represents an estimated \$30,000 decrease from the previous academic year (when you add up academic, summer and one-time allocations). This is a result of fewer one-time requests, as well as minimal increases amongst the allocated groups, as well as both the ASWSU Election Board failing to submit a budget and WSU Performing Arts being defunct for the upcoming academic year.

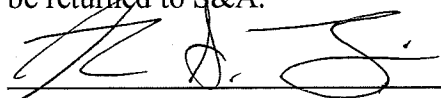
Below are key notes to be mindful of:

- A. Increase of \$1,200 to APASC to assist with AAPI Month and Programming
- B. Increase of \$2,000.00 for Student Veterans Committee to strengthen Veterans' Day Events.
- C. Requested decrease to ESA due to insufficient use of programming budget of \$4,000.
- D. Requested decrease to ISC of \$2,000 due to insufficient programming.
- E. New budget for ASWSU's newest committee, Issues and Forums for \$4,350.
- F. Decrease to Ku-Ah-Mah of \$6,000 within their Pow-Wow line-item given historical usage of budget.
- G. Increase to ASWSU's Judicial Board of \$4,000 for stipends for the Justices.
- H. An increase of \$3,000 to Allegro to allow more RSOs to offer funding to guest artists and performers.
- I. An increase to LandEscapes/Visiting Writing Series of \$3,000 for demonstrating effective use of their decreased budget from last year and goals/expectations for the upcoming year.
- J. WSU Performing Arts being cut as a WSU unit resulted in \$23,500 not being originally requested from S&A.
- K. No one-time allocations being requested, where as last year, KZUU requested one-time monies of \$15,000 to upgrade their studio.

**ASWSU Senate Programming Budget Breakdown:**

<b>Expenditures Description</b>	<b>2017-18 Approved Budget</b>	<b>2017-18 Actual / Projected</b>	<b>2018-19 Request</b>
Asian Pacific American Student Coalition	28,000	27,900	30,300
Black Student Union	34,025	34,025	35,700
Election Board	0.00	6,350	0.00
Environmental Sustainability Alliance	19,750	10,750	12,500
Gender Sexuality Alliance	19,200	14,789	19,200
International Students' Council	29,950	19,000	27,500
Judicial Board	0.00	350	4,524
Ku Ah Mah	33,000	17,100	25,600
KZUU	13,248	10,248	15,248
Movimiento Estudiantil Chicano/a de Aztlan	39,750	39,750	40,250
Middle Eastern Student Association	12,600	12,555	9,100
Student Legal Services	35,480	33,480	33,480
Student Veterans Committee	14,000	11,000	14,000
GIVE	0.00	1,500	3,000
Issues & Forums	0.00	4,750	4,350
Supplemental Programming	8,306	8,306	9,000
LandEscapes/Visiting Writers Series	18,000	18,000	21,000
WSU Performing Arts	23,500	23,500	0.00
KUGR	9,026	9,026	10,144
Allegro: Student Assoc. for Music Advocacy	27,563	27,563	30,319
Cable 8 Productions	39,900	39,900	39,900
One-Time Allocation to KZUU	15,500	15,500	0
<b>Total Goods and Services</b>	<b>414,792.00</b>	<b>385,342.00</b>	<b>385,115.00</b>

It is the intent that any remaining funds from FY '18 not be carried forward into FY '19 and will be returned to S&A.



**Rudy Trejo, Associate Director of Student Involvement**

**ASWSU Senate Programming 6270-7000**

**S&A Fees Budget vs Actuals Report**

	Revenue Sources	2017-2018 Request	2017-2018 S&A Committee Approved Budget	2017-2018 Adjmnts to Revenue Sources	Balance / Difference
	Beginning Balance (Prior YR Carryforward)	-	-	-	-
	S&A Fees ACADEMIC & SUMMER*	414,792	414,792	414,792	-
	S&A Fees One-Time	-	-	-	-
	S&A Fees Capital	-	-	-	-
	<b>TOTAL S&amp;A FEE REVENUES</b>	<b>414,792</b>	<b>414,792</b>	<b>414,792</b>	<b>-</b>
	Non S&A Fee Revenues	-	-	-	-
	<b>Total Non S&amp;A Revenue</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>Total Revenue (S&amp;A and NON S&amp;A Revenue)</b>	<b>414,792</b>	<b>414,792</b>	<b>414,792</b>	<b>-</b>
<b>Expenditures</b>					
Object	Expenditures Description	2017-2018 Request	2017-2018 S&A Committee Approved Budget	2017-2018 Estimate of Expenditures	Balance / Difference
<b>00</b>	<b>Salaries</b>				
	Faculty/Administrative Professional	-	-	-	-
	Civil Service (Classified Staff)	-	-	-	-
	Graduate Assistants	-	-	-	-
	add additional category	-	-	-	-
	<b>Total Salaries</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>01</b>	<b>Wages</b>				
	Clerical Assistant/Admin	-	-	-	-
	add additional category	-	-	-	-
	add additional category	-	-	-	-
	add additional category	-	-	-	-
	<b>Total Wages</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>07</b>	<b>Employee Benefits</b>	-	-	-	-
	<b>Total Personnel (Salaries, Wages &amp; Benefits)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>02</b>	<b>Personal Service Contracts</b>	-	-	-	-
<b>03</b>	<b>Goods and Services</b>				
	Advertising	-	-	-	-
	Computing Services	-	-	-	-
	Copying & Printing	-	-	-	-
	Education	-	-	-	-
	Lobby / Guest Travel	-	-	-	-
	Meals	-	-	-	-
	Office Supplies	-	-	-	-
	Programming	-	-	-	-
	Registration	-	-	-	-
	Services / Events	-	-	-	-
	Telephone	-	-	-	-
	Training	-	-	-	-
	Other Expenses	-	-	-	-
	<b>Total Goods and Services</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>04</b>	<b>Travel</b>	-	-	-	-
<b>06/16</b>	<b>Equipment / Capital Equipment</b>	-	-	-	-
<b>08</b>	<b>Grants and Subsidies</b>	-	-	-	-
	<b>Capital / Facilities Projects</b>	-	-	-	-
	<b>Reallocations to Other Groups (list narratively)</b>	<b>414,792</b>	<b>414,792</b>	<b>385,342</b>	<b>29,450</b>
	<b>Total Expenditures</b>	<b>414,792</b>	<b>414,792</b>	<b>385,342</b>	<b>29,450</b>
	<b>Estimated Ending Balance</b>	<b>-</b>	<b>-</b>	<b>29,450</b>	<b>29,450</b>

**ASWSU Senate Programming 6270-7000**

**2018 - 2019 S&A Fees Allocation Request**

Revenue Sources (ALL)	2017-2018 S&A Committee Approved Budget	2018-2019 REQUEST	One-Time & Capital REQUEST	2018-2019 TOTAL Request	% Increase
Beginning Balance (Prior YR Carryforward)	-	-		-	0%
S&A Fees <b>ACADEMIC &amp; SUMMER*</b>	414,792	385,115		385,115	-7%
S&A Fees <b>One-Time</b>	-		-	-	0%
S&A Fees <b>Capital</b>	-		-	-	0%
<b>TOTAL S&amp;A FEE REVENUES</b>	414,792	385,115	-	385,115	-8%
Non S&A Fee Revenues	-	-		-	0%
<b>Total Non S&amp;A Revenue</b>	-	-		-	0%
<b>Total Revenue (S&amp;A and NON S&amp;A Revenue)</b>	414,792	385,115	-	385,115	-8%

**Expenditures**

Object	Expenditures Description	2017-2018 Estimate of Expenditures	2018-2019 REQUEST	ONE-TIME REQUEST	GRAND TOTAL	% Increase
<b>00</b>	<b>Salaries</b>					
	Faculty/Administrative Professional	-	-	-	-	0%
	Civil Service (Classified Staff)	-	-	-	-	0%
	Graduate Assistants	-	-	-	-	0%
	add additional category	-	-	-	-	0%
	<b>Total Salaries</b>	-	-	-	-	0%
<b>01</b>	<b>Wages</b>					
	Clerical Assistant/Admin	-	-	-	-	0%
	add additional category	-	-	-	-	0%
	add additional category	-	-	-	-	0%
	add additional category	-	-	-	-	0%
	<b>Total Wages</b>	-	-	-	-	0%
<b>07</b>	<b>Employee Benefits</b>	-	-	-	-	0%
	<b>Total Personnel (Salaries, Wages &amp; Benefits)</b>	-	-	-	-	0%
<b>02</b>	<b>Personal Service Contracts</b>	-	-	-	-	0%
<b>03</b>	<b>Goods and Services</b>					
	Advertising	-	-	-	-	0%
	Computing Services	-	-	-	-	0%
	Copying & Printing	-	-	-	-	0%
	Education	-	-	-	-	0%
	Lobby / Guest Travel	-	-	-	-	0%
	Meals	-	-	-	-	0%
	Office Supplies	-	-	-	-	0%
	Programming	-	-	-	-	0%
	Registration	-	-	-	-	0%

Expenditures						
Object	Expenditures Description	2017-2018 Estimate of Expenditures	2018-2019 REQUEST	ONE-TIME REQUEST	GRAND TOTAL	% Increase
03	Services / Events	-	-	-	-	0%
	Telephone	-	-	-	-	0%
	Training	-	-	-	-	0%
	Other Expenses	-	-	-	-	0%
	<b>Total Goods and Services</b>	-	-	-	-	<b>0%</b>
04	Travel	-	-	-	-	0%
06/16	Equipment / Capital Equipment	-	-	-	-	0%
08	Grants and Subsidies	-	-	-	-	0%
	Capital / Facilities Projects (fill out Capital Form)	-	-	-	-	0%
	Reallocations to Other Groups (list narratively)	385,342	385,115	-	385,115	0%
<b>Total Expenditures</b>		<b>385,342</b>	<b>385,115</b>	<b>-</b>	<b>385,115</b>	<b>0%</b>
<b>Estimated Ending Balance</b>		<b>29,450</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<input checked="" type="checkbox"/>	<p>* Summer S&amp;A Fees - Please check box if your S&amp;A Fees request includes summer activities</p> <p>If BOX is checked - please list summer S&amp;A Fee activities:</p> <p>KZUU Student Radio- \$2,000 with \$1,500 going towards Summer Staff and \$500 for P.R.</p>					

## **S&A Academic Year Request for 2018-2019**

### **Associated Students of Washington State University (ASWSU) SENATE**

**312 Compton Union Building  
PO Box 647204  
Pullman, WA 99164-7204  
aswsu.senatefinance@wsu.edu |509-335-9591**

#### **Officers and Representatives:**

Devon Holze, Senator and Senate Pro Tempore  
Tyler Parchem, Senator and Chair of the Senate Finance Committee  
Lindsay Schilperoort, Senator and Chair of the Senate Internal Committee

#### **Student Representatives:**

Tyler Parchem, Senator and Chair of the Senate Finance Committee  
Lindsay Schilperoort, Senator and Chair of the Senate Internal Committee

**Budget Accounts:** 522-02-16B-6210

#### **Mission Statement:**

*The Senate, as the legislative branch of ASWSU, shall be the policy-making body of ASWSU and no Executive Branch act or omission shall contravene expressed or implied Senate policy. The legislative power of ASWSU shall be vested in ASWSU Senate, which shall be composed of four (4) At-Large Senators, six (6) Uncertified Senators, and ten (10) Academic College Senators, as well as five (5) delegates representing freshman, the Honors College, and Transfer students.*

The Associated Students of Washington State University strives to serve as a resource and advocate for current and perspective students. Our organization creates opportunities to develop student leaders who are holistic thinkers, culturally competent, and professionals for the next generation. We seek to promote student initiatives that enhance an individual's collegiate experience through leadership, advocacy, and cougar pride.

#### **Major Goals & Purposes:**

1. To provide students a voice in decisions which bear relevance to student life at Washington State University;
2. To protect students' interests at the state, local, and university levels in an effort to preserve their right to a quality education;
3. To involve students in self-governance and other non-academic activities and opportunities on campus and in the community via the legislative and advocacy process;
4. To provide support, oversight, financial resources, and administration for programs, services, recreational opportunities, and student involvement.



## **Program Description:**

1. The Associated Students of Washington State University includes the Executive, Legislative, and Judicial branches of the student government. In addition, 12 Programming and Service Committees also comprise ASWSU as well as the Elections Board and Judicial Board.
2. The role of the Senate is to advocate for student causes, issues, and concerns via legislation, meeting with administrators, and working with the ASWSU Executives.
3. The ASWSU Senate is responsible for authoring legislation that advocates student concerns, confirming appointments from the ASWSU President including: Executive Staff, Associate Justices, Election Board Members, and vacancies within the Senate. In addition to approving the ASWSU Executive Budget, the ASWSU Senate Budget, and the ASWSU Budget Council Allocations Budget, the Senate also provides Registered Student Organizations the opportunity to request funding for their programs, events, and conference attendance, via the Senate Finance Committee. Finally, the Senate provides oversight for the By-Laws of ASWSU as well as the operations of the various committees and branches.
4. The Senate meets weekly as a body (Wednesdays at 5:30pm) as well as it's four committees (Rules, Internal, External, Finance) to discuss legislation, review budgets, discuss proposed initiatives, discuss candidates, and plan for upcoming events and programs.

## **2017-2018 Accomplishments:**

### Legislative:

- R 47-12: Resolution Calling for a DREAM Act
- R47-11: Resolution in Supporting the Pursuit of Free Adobe Creative Cloud Licenses for Edward R. Murrow College of Communication Students
- R 47-10: Resolution in Support of Decoupling S&A Fees from Tuition
- R 47-09: Resolution Supporting the Passage of WA Senate Bill 5525
- R 47-08: Resolution Calling for the Hiring and Retaining of Faculty and Staff for All Underrepresented and Marginalized Students

### Outreach:

- Hosted *ASWSU Comes to You*, a tabling event where Senators get student feedback on issues such as dining, campus safety, and Pullman/WSU relations.
- Hosted a fall *Joint City Council Meetings* with Pullman City Council. These meetings allowed for both governing groups to discuss issues, concerns, and take appropriate steps in ensuring that the quality of life for students is a positive one in Pullman, WA.
- Hosted *Cocoa with Senate*, an outdoor three-day event designed to allow Senators the opportunity to meet with their constituents to discuss their concerns, while sharing a warm beverage.

### Allocations:

- On track to fund 60 Registered Student Organization (RSO) events/programs/requests, a significant decrease from last year.
- Strengthened the Finance Committee's training and approach which has resulted in a funding process that is more streamlined, and a professional approach to ensure maximum usage and allocations.
- Worked closely with Student Involvement to initiate a comprehensive marketing campaign focused to promote the funding opportunities available to RSO's.
- Funded Events/Programs include:
  - *United Greek Council Programming*
  - *The Annual Homecoming Bonfire*
  - *Vaisakhi Night 2018*
  - *International Mother's Language Day*
  - *Crimson Code Hackathon*
- Many Registered Student Organizations view the Crimson & Grey Grant as essential to the success of their program, event, initiative, or conference attendance and have noted that without it, their event would not have been possible and they are looking forward to future requests.

### **2018-2019 Request**

The 2017-2018 Academic S&A Fee Allocation Request is for **\$117,035.00**. **This represents a \$18,217 decrease from the previous academic year.**

A description of some line items follows, with particular attention to changes.

#### **RSO Allocations**

Currently, in its third year, this grant money was promoted as the *Crimson & Grey Grant*. We have had a stagnation in requests for this year, even with ample promotion and marketing, most of the requests continue to come from groups who have requested from us in the past. As such, we are requesting a decrease in this area of \$8,000 and \$8,000 being repurposed into a new 'External Programs' line-item (see below). We feel confident our request of \$58,000 should meet the needs of student groups while ensuring that we are using S&A Fees responsibly and providing a break to fee paying students.

#### **Wages**

The ASWSU By-Laws mandate that Senators and the Administrative Assistant receive compensation for their time, roughly six (6) hours a week at a pay rate of \$11.50/hr. The allocation for wages reflects the amount needed to fulfill this (inclusive of the increase of the Minimum Wage for the State of Washington). Historically, the Senate has not expensed this full amount due to resignations, turn-over, and shifts in hours worked. As such, we have requested a small increase within the Administration line item to cover the mandatory increase in the state minimum wage.

### **Advertising**

We are seeking the same amount of \$1,500.00 from the previous year. We have utilized this funding to purchase advertising in *The Daily Evergreen*, to produce and pay for posters that promote our events, and the funding opportunities available to RSOs, and other creative marketing means.

### **Office Supplies and Services/Events/ Training and Development**

We are seeking the same amount for each of these respective line-items. A general office supply budget is needed in helping the Senate function with things such as copies, pens, notepads, nametags, etc. that is reflective in the \$1,000 request for Pro-Tempore Administration and \$375 for Training/Development.

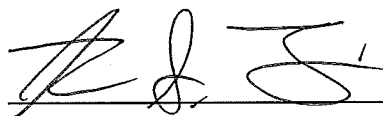
### **External Programs**

This year, we have created a new line-item to better assist in the Senate's budgeting and use of funds for their External Programs. These include: Joint City Council, Dinner with the President, ASWSU Comes to You, and Cocoa with Senate. Previously, this money came from the main Programming line-item, but, to better track funds, we have re-purposed \$6,000 from that area and put it into External Programs.

### **Readership**

The most notable cut has been the \$10,542 for the Readership Program. With this program slowly getting smaller and smaller, the Senate felt it most appropriate to completely dissolve the program and allow those fees to go back into the larger pot or perhaps assist in the cutting of the S&A Fees entirely.

It is the intent that any remaining funds from FY '18 not be carried forward into FY '19 and will be returned to S&A.



**Rudy Trejo, Associate Director of Student Involvement**

ASWSU Senate 6270-7000					
S&A Fees Budget vs Actuals Report					
	Revenue Sources	2017-2018 Request	2017-2018 S&A Committee Approved Budget	2017-2018 Adjmnts to Revenue Sources	Balance / Difference
	Beginning Balance (Prior YR Carryforward)	-	-	-	-
	S&A Fees ACADEMIC & SUMMER*	135,252	135,252	135,252	-
	S&A Fees One-Time	-	-	-	-
	S&A Fees Capital	-	-	-	-
	<b>TOTAL S&amp;A FEE REVENUES</b>	<b>135,252</b>	<b>135,252</b>	<b>135,252</b>	<b>-</b>
	Non S&A Fee Revenues	-	-	-	-
	<b>Total Non S&amp;A Revenue</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>Total Revenue (S&amp;A and NON S&amp;A Revenue)</b>	<b>135,252</b>	<b>135,252</b>	<b>135,252</b>	<b>-</b>
Expenditures					
Object	Expenditures Description	2017-2018 Request	2017-2018 S&A Committee Approved Budget	2017-2018 Estimate of Expenditures	Balance / Difference
<b>00</b>	<b>Salaries</b>				
	Faculty/Administrative Professional	-	-	-	-
	Civil Service (Classified Staff)	-	-	-	-
	Graduate Assistants	-	-	-	-
	add additional category	-	-	-	-
	<b>Total Salaries</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>01</b>	<b>Wages</b>				
	Clerical Assistant/Admin	46,980	46,980	46,980	-
	ASWSU Executive Staff	-	-	-	-
	add additional category	-	-	-	-
	add additional category	-	-	-	-
	<b>Total Wages</b>	<b>46,980</b>	<b>46,980</b>	<b>46,980</b>	<b>-</b>
<b>07</b>	<b>Employee Benefits</b>	-	-	-	-
	<b>Total Personnel (Salaries, Wages &amp; Benefits)</b>	<b>46,980</b>	<b>46,980</b>	<b>46,980</b>	<b>-</b>
<b>02</b>	<b>Personal Service Contracts</b>	-	-	-	-
<b>03</b>	<b>Goods and Services</b>				
	Advertising	1,500	1,500	1,000	500
	Computing Services	-	-	-	-
	Copying & Printing	-	-	-	-
	Education	-	-	-	-
	Lobby / Guest Travel	-	-	-	-
	Meals	-	-	-	-
	Office Supplies	1,000	1,000	1,000	-
	Programming	-	-	-	-
	Registration	-	-	-	-
	Services / Events	1,400	1,400	1,400	-
	Telephone	-	-	-	-
	Training	375	375	375	-
	Other Expenses	10,542	10,542	-	10,542
	<b>Total Goods and Services</b>	<b>14,817</b>	<b>14,817</b>	<b>3,775</b>	<b>11,042</b>
<b>04</b>	<b>Travel</b>	-	-	-	-
<b>06/16</b>	<b>Equipment / Capital Equipment</b>	-	-	-	-
<b>08</b>	<b>Grants and Subsidies</b>	-	-	-	-
	<b>Capital / Facilities Projects</b>	-	-	-	-
	<b>Reallocations to Other Groups (RSO Allocations)</b>	<b>73,455</b>	<b>73,455</b>	<b>50,000</b>	<b>23,455</b>
	<b>Total Expenditures</b>	<b>135,252</b>	<b>135,252</b>	<b>100,755</b>	<b>34,497</b>
	<b>Estimated Ending Balance</b>	<b>-</b>	<b>-</b>	<b>34,497</b>	<b>34,497</b>

**ASWSU Senate 6270-7000**

**2018 - 2019 S&A Fees Allocation Request**

Revenue Sources (ALL)	2017-2018 S&A Committee Approved Budget	2018-2019 REQUEST	One-Time & Capital REQUEST	2018-2019 TOTAL Request	% Increase
Beginning Balance (Prior YR Carryforward)	-	-		-	0%
S&A Fees ACADEMIC & SUMMER*	135,252	117,035		117,035	-13%
S&A Fees One-Time	-		-	-	0%
S&A Fees Capital	-		-	-	0%
<b>TOTAL S&amp;A FEE REVENUES</b>	<b>135,252</b>	<b>117,035</b>	<b>-</b>	<b>117,035</b>	<b>-16%</b>
Non S&A Fee Revenues	-	-		-	0%
<b>Total Non S&amp;A Revenue</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>0%</b>
<b>Total Revenue (S&amp;A and NON S&amp;A Revenue)</b>	<b>135,252</b>	<b>117,035</b>	<b>-</b>	<b>117,035</b>	<b>-16%</b>

**Expenditures**

Object	Expenditures Description	2017-2018 Estimate of Expenditures	2018-2019 REQUEST	ONE-TIME REQUEST	GRAND TOTAL	% Increase
<b>00</b>	<b>Salaries</b>					
	Faculty/Administrative Professional	-	-	-	-	0%
	Civil Service (Classified Staff)	-	-	-	-	0%
	Graduate Assistants	-	-	-	-	0%
	add additional category	-	-	-	-	0%
	<b>Total Salaries</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>01</b>	<b>Wages</b>					
	Clerical Assistant/Admin	46,980	50,160	-	50,160	7%
	ASWSU Exectuive Staff	-	-	-	-	0%
	add additional category	-	-	-	-	0%
	add additional category	-	-	-	-	0%
	<b>Total Wages</b>	<b>46,980</b>	<b>50,160</b>	<b>-</b>	<b>50,160</b>	<b>7%</b>
<b>07</b>	<b>Employee Benefits</b>	-	-	-	-	0%
	<b>Total Personnel (Salaries, Wages &amp; Benefits)</b>	<b>46,980</b>	<b>50,160</b>	<b>-</b>	<b>50,160</b>	<b>7%</b>
<b>02</b>	<b>Personal Service Contracts</b>	-	-	-	-	0%
<b>03</b>	<b>Goods and Services</b>					
	Advertising	1,000	1,500	-	1,500	50%
	Computing Services	-	-	-	-	0%
	Copying & Printing	-	-	-	-	0%
	Education	-	-	-	-	0%
	Lobby / Guest Travel	-	-	-	-	0%
	Meals	-	-	-	-	0%
	Office Supplies	1,000	1,000	-	1,000	0%
	Programming	-	-	-	-	0%
	Registration	-	-	-	-	0%

Expenditures						
Object	Expenditures Description	2017-2018 Estimate of Expenditures	2018-2019 REQUEST	ONE-TIME REQUEST	GRAND TOTAL	% Increase
03	Services / Events	1,400	6,000	-	6,000	329%
	Telephone	-	-	-	-	0%
	Training	375	375	-	375	0%
	Other Expenses	-	-	-	-	0%
	<b>Total Goods and Services</b>	<b>3,775</b>	<b>8,875</b>	<b>-</b>	<b>8,875</b>	<b>135%</b>
04	Travel	-	-	-	-	0%
06/16	Equipment / Capital Equipment	-	-	-	-	0%
08	Grants and Subsidies	-	-	-	-	0%
	Capital / Facilities Projects (fill out Capital Form)	-	-	-	-	0%
	Reallocations to Other Groups (list narratively)	50,000	58,000	-	58,000	16%
<b>Total Expenditures</b>		<b>100,755</b>	<b>117,035</b>	<b>-</b>	<b>117,035</b>	<b>16%</b>
<b>Estimated Ending Balance</b>		<b>34,497</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<div> <input type="checkbox"/> </div> <p>* Summer S&amp;A Fees - Please check box if your S&amp;A Fees request includes summer activities            If BOX is checked - please list summer S&amp;A Fee activities:</p>						